4Project Planning Phase

Prepare Milestone & Activity List

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| **S**  **. N O** | **ACTIVITY TITLE** | **ACTIVI TY DESCRIPT ION** | **DURAT ION** |
| 1 | **Understanding the project** | Assign the team members after that create repository in theGitHub and then assigntask to each member and guide them how to access the GitHub while submitting the  assignments | 1 week |
| 2 | **Staring The Project** | Team Members to Assign All the TasksBased on Sprints and Work  on It Accordi ngly. | 1 week |
| 3 | **Completing Every Task** | Team Leader should ensure that whether  every team member  have completed the assigned task or not | 1 week |

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| 4 | **Stand Up Meetings** | Team Lead Must Havea Stand-Up Meeting with The Team and Work on The Updates and Requirement Session | 1 week |

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| 5 | **Deadline** | Ensure that team members are completing every taskwithin the deadline | 1 week |
| 6 | **Budget and Scope of project** | Analyze the overall budget which must be within certain limit it  should be favorable toevery person | 1 week |